

Auditor's Office 2300 Bloomdale Rd. Suite 3100 McKinney, Texas 75071 www.collincountytx.gov

To: Collin County Commissioners Court

From: Jeff May, County Auditor

Date: September 8, 2015

Re: Proposed Travel Policy

The Commissioners Court requested the travel policy be brought up for discussion during the July 27th meeting in regards to using a county travel agency. The attached proposed travel policy has changes for you to consider. The changes can be seen on the attached markup version of the policy.